

GUIDELINES FOR AUTHORS – POSTER PRESENTATIONS

2ND COMPETENCIES FOR MEDICINE AND BEYOND

1. General Requirements

- Posters must present original scholarly work relevant to medical or health professions education, research, clinical practice, or service improvement and other conference themes
- Only accepted abstracts may be presented.
- At least one author must register and attend the conference to display and present the poster.

2. Poster Dimensions & Format

- Standard size: 90 cm (width) × 120 cm (height) – portrait orientation.
- Posters must be printed on high-quality paper or fabric.
- Keep at least 1-2 cm margins around all edges.
- Use legible fonts and large text visible from 1-2 meters.

Please use the attached template

3. Layout Structure:

Title Section

- Title in bold (72-120 pt).
- Full names of all authors and affiliations.
- Email of presenting author.

Introduction / Background

- Brief context and rationale.
- Highlight the problem or gap addressed.

Objectives / Aim

- One to three clear, concise objectives.

Methods

- Study design, setting, participants.
- Data collection tools, analysis methods.
- Ethical approval statement (if applicable).

Results

- Present key findings using:
 - Bullet points
 - Tables
 - Graphs or charts
 - Images (if appropriate)
- Keep text minimal—focus on visuals.

Discussion

- Interpretation of results.
- Comparison with relevant literature.

Conclusion

- Major takeaway messages.
- Implications for practice or education.

Recommendations

- Future directions or suggested improvements.

Acknowledgments (optional)

- Funding sources, institutional support.

References (optional)

- Use brief citations (APA/Vancouver).
- Limit to 3-5 references.

4. Visual Design & Readability

- Use clear, high-contrast colors; avoid neon or overly bright backgrounds.
- Recommended fonts: Arial, Calibri, Helvetica.
- Minimum font sizes:
- Title: 72-120 pt
- Headings: 32-48 pt
- Body text: 24-32 pt
- Captions: 20-24 pt
- Use visuals (graphs, diagrams, tables) to replace lengthy text.
- Ensure photos or images are ≥ 300 dpi.

5. Scientific & Ethical Requirements

- Ensure accuracy and integrity of data.
- Avoid duplication of content presented elsewhere.
- Disclose conflicts of interest and funding sources.
- Do not include identifying patient information unless consented.

6. Poster Mounting Instructions

- Posters must be mounted in the designated area at least 1 hour before the session.
- Velcro, pins, or adhesive materials will be provided by the organizers (or bring your own if specified).
- Posters must be removed at the end of the session to avoid disposal.

7. Poster Presentation Guidelines

- Presenters must stand by their posters during assigned judging or viewing periods.
- Prepare a 2-3 minute summary of the work.
- Be ready to answer questions from judges, faculty, and attendees.
- You may provide small handouts or QR codes linking to full paper or supplementary materials.

8. Judging Criteria

Posters may be evaluated on:

1. Scientific merit and originality
2. Clarity of objectives and methodology
3. Quality of results and analysis
4. Educational or clinical relevance
5. Visual clarity and organization
6. Presenter's ability to explain the work