## **Registration Guidelines for the ITT'23 Conference**

- 1. <u>Registration is done via the EDAS system for all accepted papers, including papers from the UAEU.</u>
- 2. Go to your accepted paper on the EDAS system and click on the small envelope under the "Registration" column as shown below.



3. Identify which of the six registration options applicable on your case, and click the "+" sign under the "Register" column to add a registration item to cart, as shown below.

Event:Option	Description	Available for	Amount	Cancellation fee	Covers how many papers?	[	Register
IIT23 Conference:Attendee Only	IIT23 Conference Registration	attendees who are non-authors	\$200.00	\$0.00		0	) <del>.</del>
IIT23 Conference:IEEE Member	IIT23 Conference Registration	attendees who are a member of IEEE	\$200.00	\$0.00		0	ÌŦ.
IIT23 Conference:IEEE Student Member	IIT23 Conference Registration	students who are a member of IEEE	\$100.00	\$0.00		0	<u>}</u>
IIT23 Conference:Non IEEE Member_Author	IIT23 Conference Registration	attendees who are not a member and who are authors	\$250.00	\$0.00		0	Ì <del>.</del>
IIT23 Conference:Student_Non IEEE Member	IIT23 Conference Registration	students who are not a member and who are authors	\$150.00	\$0.00		0	<u>}</u> =
IIT23 Conference:UAEU Student	IIT23 Conference Registration	students who are authors	\$0.00	\$0.00		0	
							1

4. You can repeat step 3 to register all your accepted papers, in case you have more than one accepted paper.

5. Scroll to the bottom of the page to check your cart and to select the method of payment. We support two types of payments, <u>online payment via credit</u> <u>cards</u> and <u>wire transfer</u> as shown below.

Registered, but not paid						
Event:Option	Description	Available for	Amount	Papers covered	Note	Cancel
IIT'23 IIT23 Conference:Student_Non IEEE Member	IIT23 Conference Registration	students who are not a member and who are authors	\$150.00	0	Ģ	ଅ 💽
Pay: 19 Money						

## 5. a) Payment via Credit Cards

- Click on the credit card option shown in the picture of step 4 above.

- Enter the details of your credit card and click "Pay now" to finalize the payment process, as shown below.

Attendee	Event		Des	cription	Available			
Abdulmalik Alwarafy	IIT23 Confere Member	ence:Student_Non I	EEE IIT23 Regis	Conference tration	students wh authors			
Total					and I			
All payments made	through this site	are secure. We acce	pt all major credit o	ards: VISA				
Email								
Email address								
		皮		0				
Card		Alipay		WeChat Pay				
Card number			Expiration	CVC				
1234 1234 1234	1234 <b>VISA</b>	🍋 🔣 Çelo	MM / YY	CVC				
Country								
United Arab Emirates								
	Pay now							

- You will receive an invoice after completion, as shown below.

## Invoice for IIT'23 (2023 15th International Conference on Innovations in Information Technology (IIT))

Winnovations Historica di Alexando di Ale		Leonia USA TIN 20	estview Ave , NJ 07605 -0569104			
Oct 13, 2023						
Invoice #						
Code	Description	Attendee	Event date / paper	Registered	Invoice amount	Canceled
IIT23 Conference:Non IEEE Member_Author	IIT23 Conference Registration			Oct 13, 2023 12:00 America/New_York	\$250.00	

## 5. b) Payment via Wire Transfer

- Click on the wire transfer option shown in the picture of step 4 above.

- Wire transfers must include the name of the conference (IIT'23) and the invoice number (30853-0) in the Originating Beneficiary Information (OBI). Since OBI information is sometimes truncated, please avoid extra text, such as "Conference registration". All bank fees must be paid by the sender (originator).

0	Wire transfers in US Dollars sh	nould be addressed to:
	PNC Bank	
	P.O. Box 339	
	Pittsburgh, PA 15230	
	USA	
	ABA	031207607
	SWIFT Code (for international transfers)	PNCCUS33
	Beneficiary	EDAS Conference Services
	Beneficiary address	313 Westview Avenue; Leonia, NJ 07605; USA
	Account Number	8039947855

• Transfers in **Euros** only may use the German EDAS account at:

VR-Bank Rhein-Erft (BIC/SWIFT GENODED1FHH) in Bruehl, Germany IBAN: DE22 3706 2365 0014 6820 15. Account holder: Henning Schulzrinne, beneficiary address: as above. <u>Do NOT use "EDAS Conference Services" as the account</u> name. Please note that there will be additional fees for currency conversion if the payment is made in non-Euro currencies, such as US Dollars.

- Fill in the details of the wire transfer and upload the documentation of the payment process, as shown in below.

Attendee	Event	Description	Available for	Available until	Amount	Cancel
Abdulmalik Alwarafy	IIT23 Conference:Non IEEE Member_Author	IIT23 Conference Registration	attendees who are not a member and who are authors	no date/time given	\$250.00	$\otimes$
Total					\$250.00	
Address on receipt						
Amount USD 250.00						
Date paid dd/mm/yyyy						
Treat as if paid (e.g.	, for uploading)					
Payment notes (chair	only)					
Notes from payer						
LoU or wire document	ation					
Choose File No file	e chosen					
Pay by wire						

6. If you face difficulties during the registration process, please contact Dr. Abdulmalik Alwarafy at: <a href="mailto:aalwarafy@uaeu.ac.ae">aalwarafy@uaeu.ac.ae</a>